

WRITTLE UNIVERSITY COLLEGE TRANSPORT SERVICES- ASSISTANCE SCHEMES

Writtle University College provides a transport scheme in some areas that is a direct alternative to public transport and is charged at a different rate.

The fee for the Writtle University College Minibus Service is £1120.00 for the Academic Year 2019/20, which is split into three payments. £430.00 is payable on booking, second payment of £345.00 payable by the 29 November 2019 and the balance of £345.00 payable by 02 March 2020. Places on the minibus service are limited and allotted on a first come first serve basis with priority given to full time Further Education students aged between 16 to 19 years of age prior to the beginning of the first year of the course. This service operates during **FE term dates only**.

A full refund will be granted on the booking fee if the place is cancelled prior to the start of the academic year 2 September 2019. From the period 2 September 2019 – 4 October 2019 a refund will be granted with the deduction of £30.00 administration charge and the cost of the transport that as already been granted. After the 4 October 2019 no refund will be granted of the booking fee.

This service is available to part-time students depending on availability at a standard fare. Please contact the Transport Department at the end of September 2019 for availability of one day a week travel

Writtle University College Minibus Service locations covered are:

Sawbridgeworth/Bishops Stortford/Dunmow.

Epping/Harlow/Hatfield Heath.

Grays/Stanford-le-Hope/Basildon/Billericay

- For more detail on the pickup locations please consult the 'Times and Locations' on the College web site: www.writtle.ac.uk

The above routes and locations may change or be discontinued depending on demand. Applications/booking forms and information for the above services are available from the Transport Department or the Writtle University College web site, and to be returned with first payment as soon as possible to avoid disappointment as seats may be limited.

- **For information on any of our services and bookings please contact the Transport Department or consult the College web site:**
Tele: 01245 424262
Website: www.writtle.ac.uk
Email transport@writtle.ac.uk

Financial Assistance Scheme- Writtle University College

Students who are experiencing financial difficulty must apply to their local County Council for assistance in the first instance. If students are unable to get financial assistance from their Local County Council, they can apply for help (up to 50%) from the WUC means-tested bursary/support fund.

Application forms will be available from July 2019, but the fund will not open until 09/09/19, therefore it cannot assist with the initial first payment.

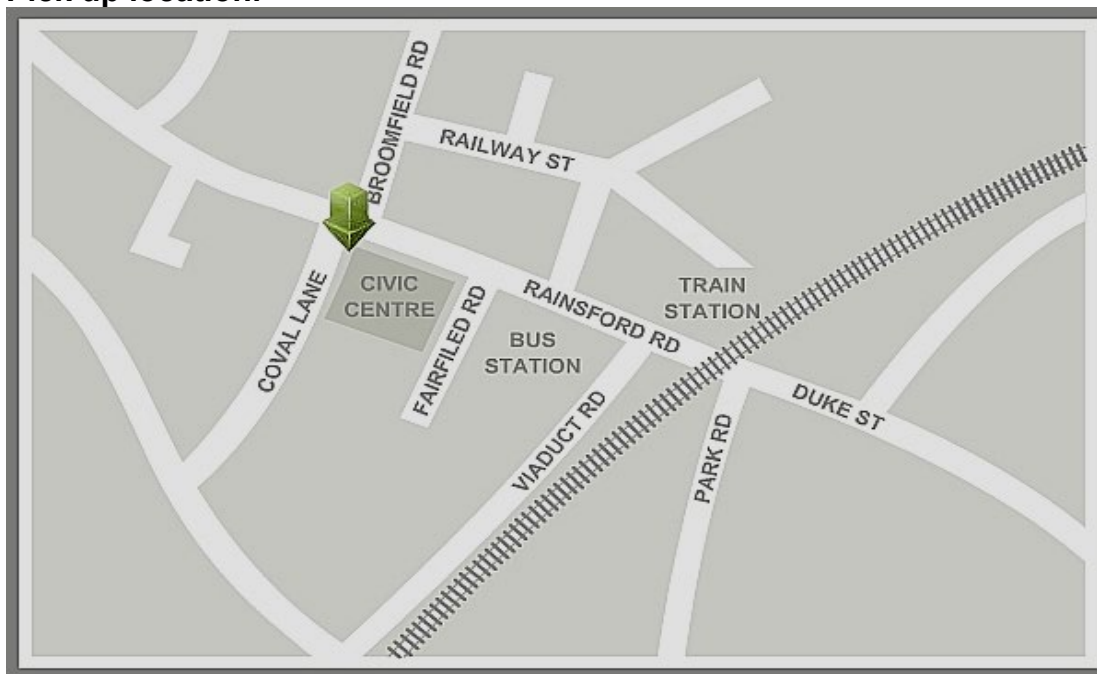
For details contact Student Finance: Tel: 01245 424228 (term time only) or

Email:student.finance@writtle.ac.uk

WRITTLE UNIVERSITY COLLEGE SHUTTLE SERVICE - 2019/20

Writtle University College currently operates a shuttle bus service from and to Chelmsford Railway/Bus Station area on a first come first serve basis during FE term times only. The minibuses stop in Coval Lane, Chelmsford, (by the Council Offices). There is no fee or need to book a place on this service. Just get to the pick up point during operational times.

Pick up location:



SERVICE OPERATIONAL TIMES:- FE term dates only

MORNING - 8:15 to 9:15 am - Mon-Fri - Full service

(Due to the high demand for the service and that this service is subject to traffic conditions, it is the responsibility of the student to reach the pickup point as early as possible to leaving ample time to gain transport to reach the College in time for the start of the College day).

AFTERNOON - 2.00 to 4:15 pm - Mon-Fri – Limited service

EVENING - 4:15 to 5:15 pm - Mon-Fri - Full service

Term dates of Minibus Service.

(Please note that this service may not operate in adverse weather conditions. Please see College website for details)

02 September 2019 to 25 October 2019	24 February 2020 to 3 April 2020
6 November 2019 to 20 December 2019	20 April 2020 to 22 May 2020
06 January 2020 to 14 February 2020	01 June 2020 to 19 June 2020

The College reserves the right to change or withdraw any service should circumstances make that service untenable