



APL Application Form

Section A to be completed by applicant

Section B to be completed by Admission Tutor

Section C to be completed by the Credit Approval Board

Section A

To be completed prior to admission. Please see guidance notes before completing form.

1) All applicants complete this section		
Name		
E-mail address		
Full title of course are you applying for? Please see website for a full list of courses available.		
Which academic year do you want to start? i.e. 2021-22 etc		
Are you applying for APEL or APCL or both? Please tick APCL is the acronym used for accrediting prior certificated learning – that is modules or courses taken that resulted in marks being recorded or a certificate being awarded. APEL is the acronym used for accrediting prior experiential learning – that is work experience.	APCL Please complete section 2 only	
	APEL Please complete section 3 only	
	Both Please complete section 2 and 3	
Are you applying to skip a whole year of study or module(s) only? Please tick	Whole year(s)	
	Module(s)	

Which stage of the course do you want to start from? Please tick	Year 1	
	Year 2	
	Year 3	
	Year 4	
2) APCL		
Which course have you completed?	<i>i.e. BSc (Hons) Equine Therapy</i>	
When was this completed?		
Which institution did you complete this at?		
Do you have your results?	Yes Please attach transcript or evidence of results	
	No Please confirm when do you expect to receive your results?	

Please list the modules you have successfully completed that you believe to be relevant to the WUC course for which you are applying. Please add extra rows as necessary.			
Module Title	Learning outcomes – these can usually be found on the module specification or assignment briefs	Credit normally 10, 15, 20 or 30	Level Level 4 = UG Year 1 Level 5 = UG Year 2 Level 5 = UG Year 3 Level 7 = PG
<i>Example</i> Comparative Anatomy and Physiology	1 Compare and contrast the anatomy and physiology of different vertebrate classes. 2 Identify evolutionary adaptations across vertebrate classes to best fit and survive in their environments.	15	4

3) APEL		
Which type of evidence you are supplying with your application? Please tick or add new rows if not listed.	CV	
	Job Description	
	Vocational/Professional Training	
	Voluntary work	

4) Submitting form			
By submitting this form you are declaring that the information contained within it is correct to the best of your knowledge.			
Applicant's Signature		Date	

Section B

Evidence of previous study/experience against proposed exempted modules Please add extra rows as necessary							
WUC modules for which exemption is requested				Modules studied previously that map to this May be more than one piece of evidence against module, bridging studies needed or evidence of experiential learning			
Module Code	Module Title	FHEQ level	Credits	Module Code (if known)	Module Title	FHEQ level	Credits
<i>Example</i> H0340575	Plant propagation and Production (part)	4	30		Principles of Crop Production	4	15
					Plant and Crop Nutrition	4	15
H0340033HO	Biological processes (15)	4	15	NA	Bridging Studies	NA	NA
H0340575	Plant propagation and Production	4	(30)	NA	Student has worked as a nursery plant operative for five years.	NA	NA

Total credit requested for exemption	Level 4:		Total credit required to complete the programme	Level 4:	
	Level 5:			Level 5:	
	Level 6:			Level 6:	
	(Postgraduate):			(Postgraduate):	

Details of any bridging studies required		Completed successfully	
		To complete by Date	

Please attach course diagram and label modules with the following symbols	Modules which must be studied	X
	Module's APCL'd	C
	Module's APEL'd	E
	Bridging Studies	B

Please list the evidence you have reviewed in order to make your decision E.g. transcript, portfolio, employers reference etc		
Was the prior learning/experience evidenced was undertaken within the last 5 years? Please tick	Yes	
	No	
If the prior learning was not taken within the last 5 years, please justify your reasons for accepting the currency of learning? E.g. personal development portfolio, employer's letter		

4) Submitting form			
By submitting this form you are declaring that:			
<ul style="list-style-type: none"> the information contained within it is correct to the best of your knowledge that you have seen all relevant documentation listed above that you are in support of this application 			
Admissions Tutor Signature		Date	

Section C

Writtle University College Credit Approval Board			
Approved (<i>subject to any conditions detailed below</i>)		Date	
Conditions			
Rejected Reasons for rejection			