

APL/APEL APPLICATION FORM

To be completed prior to admission

To be completed by the prospective student

Applicant name:		Student ID Number:	
Course/module applied for:			
Date form completed:			
Proposed year/semester of entry/start date:			

1) Accreditation of Prior Learning (APL):

To be completed by the prospective student

Description of student's learning:					
Dates credits achieved		Institution	Qualification <i>Level and course title</i>	Credit level (NQF)	Total NQF credits achieved <i>(in 15 credit increments)</i>
From	To				

To be completed by the admissions tutor

Mapping of previous study against proposed exempted modules:							
Modules studied previously		NQF level	credits	Modules for which exemption is requested		NQF level	credits
Module Code	Module Title			Module Code	Module Title		

2) For Accreditation of Prior Experiential Learning (APEL):

To be completed by the admissions tutor following discussion with the student and reviewing the presented evidence

Please list the evidence supplied (e.g. portfolio. employer's letter etc.)

3) For AP(E)L - Individual Learning Programme:

Please attach the Course Plan:

- Modules which must be studied
- X Modules APL'd (to show as block of Credit on Admission on Transcript)
- Δ Modules APEL'd

_____ Credits at Level 4 – which must contain the following Module(s):

_____ Credits at Level 6 – which must contain the following Module(s):

_____ Credits at Level 5 – which must contain the following Module(s):

_____ Credits at Level 7 – which must contain the following Module(s):

4) For AP(E)L - AP(E)L admissions tutor comments/recommendations:

5) For AP(E)L - AP(E)L admissions tutor, confirm Bridging Studies required:

Please confirm by ticking the box whether you have you seen:	
• all relevant certification:	
• formal LO documentation from the previous institution:	

Please confirm that the prior learning evidenced was taken within the last 5 years	
If the prior learning was not taken within the last 5 years, what is the justification for accepting the currency of learning? (eg. personal development portfolio, employer's letter)	

6) Summary:

Total credit imported	Level 4:	
	Level 5:	
	(Postgraduate):	
Credit required to complete the programme	Level 4:	
	Level 5:	
	Level 6:	
	(Postgraduate):	

7) List of Accompanying Documents:

Applicant's Signature: **Date:**

Admissions Tutor Signature: **Print Name:** **Date:**

Writtle University College AP(E)L Board: **Print Name:** **Date:**

Title:

University of Essex: **Print Name:** **Date:**

Title: Dean of Academic Partnerships

